



26th Annual Oxnard Salsa Festival • July 27 & 28, 2019

Volunteer Application • Due by June 28, 2019

Thank you for your interest in volunteering at the Oxnard Salsa Festival, July 27-28, 2019 in Downtown Oxnard. The Festival is a free community event presented by the Oxnard Downtowners to bring people downtown for a great experience. Our volunteers help us keep admission free so the whole community can enjoy all that the Festival offers. Please fill out all sections of the application and return by June 28. Mark your calendar for our **Volunteer Training & Orientation, held the week of July 15, at Heritage Square (we will let you know date and time)**. Dinner will be included!

Your Information

Name: _____ Are you 21 or over? YES NO

Address: _____

Home Phone: _____ Cell Phone: _____

E-mail: (mandatory) _____

Are you a Returning Volunteer? YES NO How many years (including 2019) _____

Medical and Emergency Information

Do you have any medical condition that we should know about? (i.e., heart condition, back problems, asthma, allergies, bee stings, pollen) Please specify: _____

Emergency Contact Name: _____ Relationship: _____

Emergency phone number(s) during Festival weekend: _____

Volunteer T-shirt & Hospitality

All volunteers will receive a Festival T-shirt to be worn during their shift, plus a complimentary Salsa Tasting Tent ticket and soft drink coupon.

Please check your T-shirt size – we will do our best to accommodate your size!

T-Shirt Size: Small Medium Large X-Large XX-Large XXX-Large

Volunteer Agreement:

I (name) _____ will indemnify, keep and hold harmless the Oxnard Downtowners (dba Oxnard Salsa Festival), its committee, agents, contractors and other volunteers from any liability arising out of, or connected in any way with, my participation in the 26th Annual Oxnard Salsa Festival, even though that liability may arise out of the negligence or carelessness on the part of the persons or entities mentioned above.

I agree that the Oxnard Downtowners may use my image in any brochures or promotional materials that will be used to promote the Oxnard Salsa Festival.

Volunteer Signature

Date

Volunteer Positions are described below, followed by the day and times needed. Please indicate all areas of interest and we will do our best to accommodate your preference. *To be most helpful – indicate your first, second, and third choices on the lines below.*

Pre Festival Opportunities:

___ **POSTER DISTRIBUTION:** Spread the word about the Oxnard Salsa Festival by distributing posters and fliers to various area locations. (early to mid-June)

___ **MERCHANDISING PREP:** Fold T-shirts, package merchandise, prepare sponsor gifts, or prep salsa tasting tickets. (mid-July)

Festival Weekend Opportunities:

___ **VENDOR CHECK-IN/TRAFFIC MONITORS:** Are you an early bird with an unflappable personality? Then this is the job for you. Using a color-coded map, you will work as part of a team to direct vendors to their pre-assigned Festival locations, and then to assigned parking areas after they unload. (Saturday, July 27, 5:45 am – 10 am). We also need volunteers for vendor checkout on Sunday, July 28, 6:00 pm - 9:00 pm).

___ **SALSA TASTING TENT:** Work at the heart of the Salsa Festival. Ticket sales, chip distribution, salsa dispensing, salsa sales, table clearing. "Can do" attitude with lots of public contact. (Shifts range from 10 am to 7 pm, both Saturday and Sunday July 27 & 28);

___ **SALSA TENT DECOR:** Help decorate the Salsa Tasting Tent. Hang banners & pennants, cover tables, set up displays, use imagination and creativity. (Friday, July 26, or Saturday morning, July 27, Plaza Park)

___ **INFORMATION BOOTH/VOLUNTEER CHECK IN:** Serve as Oxnard ambassador; meet and greet out-of-towners; check-in your fellow volunteers; take photos of volunteers; and have a calming effect on missing children. Bilingual a plus; knowledge of the Festival a must! (Shifts range from 10:00 am to 7:00 pm, both Saturday and Sunday July 27 & 28.)

___ **SURVEY HOST:** Friendly and energetic folks are needed to approach a wide range of Festival visitors and assist them in completing a short survey. All shifts available.

___ **BEER SERVER:** Beer servers must be 21 years of age (or older) and have a current certificate from the Responsible Beverage Service & Sales (RBSS) training class. A free, two-hour class will be offered in June or July – date to be announced. **(4 hour shifts range from 10:00 am to 7:00 pm, both Saturday and Sunday July 27 & 28.)**

I can attend training on (check one): N/A, I am current through July 28, 2019 June Date (date TBA) July (date TBA)

___ **POST-FESTIVAL CLEAN-UP:** Help us make Plaza Park cleaner than we found it. Strike the decorations in the Salsa Tent; pack up the Info Booth; gather up supplies and signs. Some lifting required. (Sunday, July 28, 6 to 9 pm)

Volunteer Shifts:

For the Festival, all volunteers will be assigned to work a four-hour shift. Please note that shift times vary depending on where you are stationed (see above descriptions), shifts subject to change until final confirmation given at orientation meeting in July.

To accommodate everyone's needs, please indicate all available time ranges so we have maximum flexibility in scheduling.

Friday Night, July 26 (Kick-Off Concert) – BEER SERVERS needed 5 pm to 9 pm • Entrance Gate Hosts needed 5 pm to 8 pm

Saturday, July 27

Shift One <input type="checkbox"/> 5:45 am to 10 am	Shift Two <input type="checkbox"/> 10 am to 2 pm	Shift Three <input type="checkbox"/> 1 pm to 5 pm	Shift Four <input type="checkbox"/> 3 pm to 7 pm	Shift Five N/A
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Sunday, July 28

Shift One N/A	Shift Two <input type="checkbox"/> 10 am to 2 pm	Shift Three <input type="checkbox"/> 1 pm to 5 pm	Shift Four <input type="checkbox"/> 3 pm to 7 pm	Shift Five <input type="checkbox"/> 6 pm to 9 pm
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Available for more than one shift? Yes No If yes, check preferences.

Special Requests or Comments: _____